

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
JUNE 11, 2025**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:00 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustees Kory Atkinson, Ashok Dhiman, Lauren Dixon, Ben Hoyle, Ken Johnson and Sharon Karpiel. Absent: Trustee Natalie Valenti. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The June Board Meeting Agenda was reviewed. Trustee Atkinson moved, and Trustee Dixon seconded **the motion**, that the agenda of the June 11, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the May Board meeting were reviewed. Trustee Karpiel moved, and Trustee Johnson seconded **the motion**, that the minutes of the May 15, 2025 Regular Library Board meeting be approved. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Johnson moved and Trustee Dhiman seconded **the motion**, that the Board approve the payment of bills for the month of June 2025, in the amount of \$101,035.24 and the transfer of approximately \$245,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Dhiman, Karpiel, Johnson, Hoyle, Dixon and Atkinson. Absent: Trustee Valenti.

VII. REPORTS

LIBRARIAN'S REPORT

Attachment C shows the activities for the month of May. In the library's 13th annual Free Comic Book Day celebration, we offered 400 free comics. Patrons of all ages stopped by the Makerspace to pick up free comics and giveaways, make buttons, color, make crafts, and get stickers cut on demand with the Cricut Maker. Keith's Komix in Schaumburg partnered with us and donated all of the comics. Director Jarzemsky thanked Jessica Frazier, Adult Services Assistant Department Head; Heidi Knuth, Youth Services Assistant Department Head; Aliya Estes, Teen Librarian; and Winnie Wee, Administrative Assistant, for all their hard work to make this another successful event. Kandy Jones, School Liaison, assisted with the annual Memorial Day event at St. Paul's Cemetery. Kandy is the representative from the Library and Historical Society. Director Jarzemsky thanked Kandy for all her hard work.

VII. REPORTS (Continued)

MONTHLY STATISTICS

Attachment D shows the activities for the month of May. Total circulation for the month of May was 21,120. The holds lockers continue to gain more popularity and show an increase overall since last year at this time.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – Trustees Karpiel and Dhiman will start reviewing all of BPL's policies in July 2025 as a two-year project.

FINANCE – No report.

BUILDING AND GROUNDS – DLA Architects is gathering information to compile bids for the LED light and generator replacement project.

LIAISON REPORTS

SWAN/RAILS – No report.

VILLAGE – No report.

FRIENDS OF THE LIBRARY –Director Jarzemsky thanked the Friends for their 50th Anniversary gifts to the Library: a film to digital converter for Computer Services and a sublimation printer for the Makerspace. The Friends did a fundraiser at Anyway's Pub in Bloomingdale on May 12-14.

BIG – No report.

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

LONG RANGE PLAN UPDATE

BPL's Long Range Plan was updated last in 2017 and is due to be updated again. The goal will be for the Board, Department Heads and Business Office to work together to update this important planning document. The Board will take one month to evaluate how they wish to proceed.

IX. NEW BUSINESS (Continued)

LIBRARY DEPARTMENT REPORTS

Each Department Head will report at an upcoming Board meeting. The goal of the presentation is to give the Board a firsthand look at each department highlighting day-to-day operations, staff, services offered, and special collections.

2024-2025 AUDIT PLAN

Director Jarzemsky is preparing for the upcoming audit; July 17-18th will be on-site fieldwork. GASB101 has issued updates regarding compensated absences; BPL will review our policies to make sure we are in compliance.

ILLINOIS LIBRARY ASSOCIATION- LEGISLATIVE UPDATE

A new bill has passed both houses, which requires libraries to maintain opioid antagonist and take reasonable steps to have at least one staff member present who has completed training in how to recognize, respond and administer in the event of an opioid overdose.

X. ANNOUNCEMENTS

2025 Staff & Board Summer Reading- June 2nd kicked off the Summer Reading program, the Board is encouraged to sign up.

First summer concert (6/13): Centerfold – The first concert of the summer is this Friday, the Board is invited to attend.

XI. AGENDA BUILDING FOR THE JULY MEETING

No suggestions were made.

XII. ADJOURNMENT

Trustee Dixon moved and Trustee Dhiman seconded **the motion** to adjourn the June 11, 2025 Library Board meeting at 7:27 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)